

## Newton Community School Board of Education

Regular Board Meeting  
E. J. H. Beard Administration Center  
East Conference Room

June 25, 2018 – 6:30 PM

## MINUTES

**Call to Order** – Travis Padget convened the board to order at 6:31 PM

**Roll Call – Present:** Josh Cantu, Donna Cook, Robyn Friedman, Ann Leonard, Cody Muhs, Travis Padget, Graham Sullivan, Bob Callaghan, Gayle Isaac, Christine Dawson **Others Present:** Tim Bloom, Rachelle Hines (frk architects + engineers), Brenda Hodnett, Trisca Mick, Bret Miller, Bill Peters, Laura Selover, Amy Shannon, Lisa Sharp, Doug Smith, Sam Nusbaum (Newton Daily News), and Randy Van (KCOB)

### Communications

#### Retirement Celebration – Gayle Isaac, Director of Business Services & Board Secretary

Gayle Isaac was recognized by Board Members, Superintendent Callaghan, and Administration for his years of service with the Newton Community School District and upcoming retirement.

#### Consent Agenda – ACTION #10449

Leonard moved, Sullivan seconded to unanimously approve the consent agenda. Ayes: All Nays: None

#### Human Resources Update

Laura Selover presented the Human Resources Update.

#### Certified Personnel – ACTION #10450

**Deena Fries** – (contract) – 5<sup>th</sup> Grade Teacher (BMS) – eff beginning of 2018 – 2019 school year

**Leslee Hansen** – (contract) – Special Education Extended Core Teacher (BMS) – eff beginning of 2018 – 2019 school year

**Jennifer Wright** – (contract) – Teacher School Counselor (BMS) – eff beginning of 2018 – 2019 school year

**Brandon Fitch** – (resignation) – Teacher School Counselor (BMS) – eff June 11, 2018

**Stefanie Hendrickson** – (resignation) – 2<sup>nd</sup> Grade Teacher (WW) – eff June 6, 2018

**LaNita Keeton** – (voluntary transfer) – from 2<sup>nd</sup> Grade Teacher (AH) to 2<sup>nd</sup> Grade Teacher (WW) – eff beginning of 2018 – 2019 school year

**Joe Kuhn** – (voluntary transfer) – from Special Education Extended Core Teacher (BMS) to Special Education Strat II BD/LD Teacher (BMS) – eff beginning of 2018 – 2019 school year

**Micaela Sciarrotta** – (voluntary transfer) – from 5<sup>th</sup> Grade Teacher (BMS) to 4<sup>th</sup> Grade Teacher (AH) – eff beginning of 2018 -2019 school year

Friedman moved, Cantu seconded to approve the Human Resources Update – Certified Personnel. Ayes: Cantu, Cook, Friedman, Leonard, Muhs, Padget, Sullivan

#### Classified Personnel – ACTION #10451

**Marla Logue** – (agreement) – Cook (Food Service) – effective August 23, 2018

Leonard moved, Friedman seconded to approve the Human Resources Update – Classified Personnel. Ayes: Cantu, Cook, Friedman, Leonard, Muhs, Padget, Sullivan

#### 2018 – 2019 Staff Placements

Laura Selover, Director of Human Resources, shared a document reporting on staff placements for the 2018 – 2019 school year by building.

#### Open Forum

None

#### Superintendent's Report – Bob Callaghan, Superintendent

**Fire and Safety Report** – Superintendent Callaghan provided a Fire and Tornado & Safety Report in board members' packets for the 2017 – 2018 school year.

**Discipline Report (Bullying, Harassment, Suspensions)** – Superintendent Callaghan shared Discipline Reports from elementary – high school for the 2017 – 2018 school year. The information is also shared with the State of Iowa, Department of Education on the Spring Basic Educational Data Survey (BEDS) Report.

#### Current Student Information

**Enrollment Summary** – Superintendent Callaghan reported a total of 2,944 K – 12 students enrolled as of June 20, 2018.

**Attendance Data** – Superintendent Callaghan shared attendance percentages at each campus, with ranges from 90.20% - 95.73%.

**Transiency Report** – Superintendent Callaghan presented a student transiency report for those students who have either left the district, or entered the district since the October 1, 2017 certified enrollment count date. The report shows a decrease of 12 students.

**Middle School Construction Update** – Superintendent Callaghan gave an update on construction progress at the new middle school, and displayed exterior and interior pictures.

#### Learning, Leadership, and District Business

#### Consider Approval of the 2018 – 2019 Student Handbooks – ACTION #10452

Elementary, Middle, and High School Principals were in attendance to present 2018 – 2019 student handbooks for approval. Principals explained any edits and were available to answer questions. Friedman moved, Sullivan seconded to approve the 2018 – 2019 Elementary, Middle, and High School Student Handbooks. Ayes: Cantu, Cook, Friedman, Leonard, Muhs, Padget, Sullivan

#### Consider Approval for Out of State Travel: Dance Team Union Nationals Competition – January 31 – February 5, 2019 – Orlando, Florida – ACTION #10453

Bill Peters, NHS Principal requested approval on behalf of Coach Kayla Juni for the Pacesetters to travel out of state to the Dance Team Union National Competition in Orlando, Florida. Friedman moved, Sullivan seconded to approve Out of State Travel for the Pacesetters to attend Dance Team Union Nationals Competition – January 31 – February 5, 2019 in Orlando, Florida. Ayes: Cantu, Cook, Friedman, Leonard, Muhs, Padget, Sullivan

**Consider Approval of Bond Counsel Engagement Agreement – Proposed Issuance of Not to Exceed \$5,960,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2018B – ACTION #10454**

Superintendent Callaghan presented an agreement for approval which is necessary prior to issuing bonds. Muhs moved, Cantu seconded to approve the Bond Counsel Engagement Agreement – Proposed Issuance of Not to Exceed \$5,960,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2108B. Ayes: Cantu, Cook, Friedman, Leonard, Muhs, Padget, Sullivan

**Consider Approval of the Schematic Design and Design Development for Furniture Package at New Berg Middle School and Authorize FRK Architects + Engineers to Proceed with Construction Documents – ACTION #10455**

Superintendent Callaghan and Rachelle Hines (FRK architects + engineers) presented approval of the Schematic Design and Design Development for the Newton Middle School Furniture Package with a Preliminary Opinion of Project Cost of \$1,440,000. They explained the project timeline and were available to answer any questions. Friedman moved, Leonard seconded to approve the Schematic Design and Design Development for Furniture Package at New Berg Middle School and Authorize FRK Architects + Engineers to Proceed with Construction Documents. Ayes: Cantu, Cook, Friedman, Leonard, Muhs, Padget, Sullivan

**Consider Revision of Board Policy Code No 705.1 – Purchasing Procedures – ACTION #10456**

Superintendent Callaghan provided an updated policy regarding purchasing procedures, and an exception to food service for “micro-purchases” under \$2,000 where purchases may be awarded without soliciting competitive quotations. Leonard moved, Muhs seconded to approve the Revision of Board Policy Code No. 705.1 – Purchasing Procedures. Ayes: Cantu, Cook, Friedman, Leonard, Muhs, Padget, Sullivan

**Denison Update**

The Denison Steering Committee met on June 18, 2018 to continue district culture work through the summer on collective commitments and behaviors. There was some discussion on the back to school convocation to be held August 20, 2018 and sharing the theme “Red Pride Lives Here.”

**Business Service Report – Bob Callaghan, Superintendent**

**Approval of Bills – ACTION #10457**

Cook moved, Sullivan seconded to approve the bills. Ayes: Cantu, Cook, Friedman, Leonard, Muhs, Padget, Sullivan

**New Business – Old Business – Bob Callaghan, Superintendent**

**Future Meeting Dates**

**Regular Board Meeting:** July 9, 2018 (6:30 PM) – EJM Beard Administration Center

**IASB Fiscal Management Conference:** July 18, 2018 (9:00 AM)

Incoming Director of Business Services, Tim Bloom and Superintendent Bob Callaghan will be attending the IASB Fiscal Management Conference. Board Members may send an email to Christine Dawson if interested in attending.

**Sean Dunphy - 360° Review** – Date to be determined, during regularly scheduled board meeting night.

**Jim Verlengia – Board Work Session** – Date to be determined

**Adjourn – ACTION #10458**

Cook moved, Sullivan seconded to unanimously adjourn the meeting at 7:54 PM.

Minutes Mailed  
Approved by Action No. \_\_\_\_\_

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President  
\_\_\_\_\_, 2018

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Secretary