

## Newton Community School Board of Education

Regular Board Meeting  
E. J. H. Beard Administration Center  
East Conference Room

October 8, 2018 – 6:00 PM

## MINUTES

**Call to Order** – Ann Leonard, Board Vice-President, convened the board to order at 6:02 PM.

**Roll Call – Present:** Josh Cantu, Donna Cook (arrived 6:27 PM), Robyn Friedman (arrived 6:10 PM), Ann Leonard, Cody Muhs, Travis Padget, Graham Sullivan, Bob Callaghan, Tim Bloom, and Christine Dawson

**Others Present:** Dave Briden, Cristy Croson, Brenda Hodnett, Paula Lureman, Mike Mendenhall (Newton Daily News), and Randy Van (KCOB)

### Communications

**First Baptist Church – School Supply Donations** – Superintendent Callaghan thanked the First Baptist Church for their recent donation of school supplies to the Newton Community School District.

**HyVee – School Supply Donations** – Superintendent Callaghan thanked HyVee for their recent donation of school supplies to the Newton Community School District.

### Newton Fire Department – Fire Safety House

Superintendent Callaghan displayed pictures of Newton Fire Department staff and their recent Fire Safety House presentations to elementary students.

### Consent Agenda – ACTION #10524

Sullivan moved, Padget seconded to unanimously approve the consent agenda. Absent: Cook, Friedman

### Human Resources Update

Tim Bloom, Director of Business Services, presented the Human Resources Update.

### Certified Personnel – ACTION #10525

**Chad Garvis** – (contract) – Head Coach Boys Track (NHS) – effective February 12, 2019

**Ashley Kahler** – (contract) – JV Coach Girls Basketball (NHS) – effective November 6, 2018

**Kimberly Powers** – (contract) – Coach 7<sup>th</sup> Grade Girls Basketball (BMS) – effective October 18, 2018

**Trent Powers** – (contract) – Coach 7<sup>th</sup> Grade Girls Basketball (BMS) – effective October 18, 2018

**Derek Wrage** – (contract) – JV Coach Boys Basketball (NHS) – effective November 13, 2018

**Ashley Kahler** – (resignation) – Coach 8<sup>th</sup> Grade Girls Basketball (BMS) – effective September 28, 2018

Sullivan moved, Cantu seconded to approve the Human Resources Update – Certified Personnel Report. Ayes: Cantu, Leonard, Muhs, Padget, Sullivan Absent: Cook, Friedman

### Classified Personnel – ACTION #10526

**Lori Faidley** – (agreement) – Food Service Cook (WW) – effective October 4, 2018

**Johannah Larson** – (agreement) – Educational Associate (BMS) – effective October 8, 2018

**Jessica Sanders** – (agreement) – Food Service Cook (BMS) – effective TBD

**Lacie Gragg** – (resignation) – Educational Associate (BMS) – effective October 3, 2018

**Natalie McCormick** – (resignation) – Assistant Coach Girls Soccer (NHS) – effective September 24, 2018

**Sheila Kelsey** – (termination) – District Registrar (Central Office) – effective October 9, 2018

Sullivan moved, Muhs seconded to approve the Human Resources Update – Classified Personnel Report. Ayes: Cantu, Leonard, Muhs, Padget, Sullivan Absent: Cook, Friedman

### Open Forum

None

### Public Hearing – 6:45 PM – Newton Softball Complex – Phase 2 Project

No one was present to speak on this topic.

### Superintendent's Report

#### Food Service – Summer and Snack Programs

Cristy Croson, Food Service Supervisor, was present to share information on the eight week federally funded summer food service program held at Emerson Hough, Berg Middle School, and Newton High School. Croson also reported on various snack programs in the district that are made possible with federal funds and donations.

#### Middle School Construction Update

Superintendent Callaghan gave an update on construction progress at the new Berg Middle School and displayed pictures. Updates from the October 4, 2018 construction progress meeting were shared with Board Members in their informational packet, as well as a timeline leading to students occupying the building. There was some discussion on planning for tours, and a Dedication and Open House.

### Learning, Leadership, and District Business

#### Consider Statement of Work Contract by and between RSP & Associates, LLC and Newton Community School District – Request for Professional Services – ACTION #10527

Superintendent Callaghan shared the 2013/2014 Newton Community School District Demographic & Enrollment Report compiled by RSP & Associates, LLC intended to provide the district with community demographic conditions, and insight into the development and socioeconomic conditions ultimately influencing the number of students the District would need to educate. The analytical report detailed district enrollment projections from 2014/2015 to 2018/2019, and Callaghan recommended the board consider entering into a new agreement to update enrollment projections for another five years. He shared a comparison of RSP's initial enrollment projections to current numbers and noted that he and Tim Bloom, Director of Business Services, have found the information to be useful and accurate. If a new agreement is approved, the intention is that an updated report would be completed by Spring 2019. Padget moved, Sullivan seconded to Approve the Statement of Work Contract by and between RSP & Associates, LLC and Newton Community School District – Request for Professional Services. Ayes: Cantu, Cook, Leonard, Muhs, Padget, Sullivan Nays: Friedman

**Consider Approval of the Bid for the Newton Softball Complex – Phase 2 Project – ACTION #10528**

Dave Briden (FRK architects + engineers) was present to share information regarding submitted bids for the Newton Softball Complex – Phase 2 Project. Two bids were received, with the lowest and recommended being Edge Commercial in the base bid amount of \$480,000. Sullivan moved, Leonard seconded to approve Edge Commercial as the contractor for the Newton Softball Complex – Phase 2 Project in the base bid amount of \$480,000. Ayes: Cantu, Cook, Friedman, Leonard, Muhs, Padget, Sullivan

**Consider Approval of a Resolution to Request Modified Allowable Growth and Supplemental Aid for Negative Special Education Balance in the Amount of \$708,942.56 for FY18 – ACTION #10529**

Tim Bloom, Director of Business Services, shared information on a resolution to the School Budget Review Committee (SBRC) to levy for our special education deficit. Sullivan moved, Leonard seconded to Approve a Resolution Requesting Modified Allowable Growth and Supplemental Aid for Negative Special Education Balance in the Amount of \$708,942.56 for FY18. Ayes: Cantu, Cook, Friedman, Leonard, Muhs, Padget, Sullivan

**Consider Approval of a Resolution to Request Modified Allowable Growth and Supplemental Aid for LEP Instruction Beyond Five Years in Excess of Funding in the Amount of \$35,610.04 for FY18 – ACTION #10530**

Tim Bloom, Director of Business Services, shared information on a resolution to the School Budget Review Committee (SBRC) to levy for our LEP Instruction Beyond Five Years. Muhs moved, Sullivan seconded to approve a Resolution Requesting Modified Allowable Growth and Supplemental Aid for LEP Instruction Beyond Five Years in Excess of Funding in the Amount of \$35,610.04 for FY18. Ayes: Cantu, Cook, Friedman, Leonard, Muhs, Padget, Sullivan

**Consider Development and First Reading of an Advertising Policy**

Cantu provided supplemental documents regarding Board Policy 904.2 Advertising and Promotion for the board’s review and facilitated discussion on the Newton Community School District’s current policy and any potential revisions. Additional policy information included: Alternatives 1 and 2, example from the Iowa Association of School Boards (IASB), as well as other school districts. Friedman noted that the policy review was prompted by an advertising agreement submitted by a local insurance company, and she requested that more information be brought to the next board meeting to continue discussion/action.

**Nomination Procedures for District Director, IASB Board of Directors**

Superintendent Callaghan presented nomination procedures for District Director, IASB Board of Directors. There were no board members interested in applying for candidacy.

**Denison Update**

Padget shared that the next Denison meeting will be held on October 9, 2018. It was suggested that the Mission, Vision, Collective Commitments, District Goals, and Board Goal be included in future informational board packets.

**Business Service Report – Tim Bloom, Director of Business Services**

**Approval of Bills – ACTION #10531**

Sullivan moved, Leonard seconded to approve the bills. Ayes: Cantu, Cook, Friedman, Leonard, Muhs, Padget, Sullivan

**Treasurer’s Report – Certified Annual Report (CAR)**

Tim Bloom, Director of Business Services, provided a FY 2018 Treasurer Report by Fund detailing beginning balance, revenues, expenditures, and ending balance. The report included: General Fund, Student Activity Fund, Management Levy Fund, SAVE Statewide Sales and Services Tax Fund, PPEL Fund, Other Capital Project Funds, Debt Service Fund, Enterprise Funds, and Trust Funds. Additional discussion was held at the Board Work Session following the Regular Board Meeting.

**New Business – Old Business – Bob Callaghan, Superintendent**

**Future Meeting Dates**

**Regular Board Meeting:** 6:30 PM October 22, 2018 – (EJH Beard Administration Center)

**Board Work Session:** 5:30 PM November 6, 2018 – (EJH Beard Administration Center) – continue work with Doug Stillwell & Jim Verlengia

**73<sup>rd</sup> IASB Annual Convention & Trade Show – November 14 – 16, 2018 – (Des Moines) – final registrations in progress**

**Professional Development Opportunities**

**Fall 2018 Regional Workshops** – Friedman and Leonard would like to attend the October 16, 2018 session in Cedar Rapids. Sullivan pending.

**Employee Relations Conference** – October 18, 2018 (Altoona) – Bloom, Callaghan, and Selover to attend

**Board Work Session – Certified Annual Report and Tax Levies**

The Certified Annual Report was discussed in greater detail. Tim Bloom, Director of Business Services, and Superintendent Bob Callaghan provided the board a five-year historic summary report from Forecast 5 on revenues, expenditures and fund balance. Tax levies were also reviewed showing the data for the last ten years.

**Adjourn – ACTION #10532**

Sullivan moved, Leonard seconded to unanimously adjourn the meeting at 9:15 PM.

Minutes Mailed  
Approved by Action No. \_\_\_\_\_

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President  
\_\_\_\_\_, 2018

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Secretary